

Disbursement

Disbursement (Export to Loan Origination Center) Disbursement Acknowledgment, Booking Notification, or Servicer Refund (Import from Loan Origination Center)

(DESD01IN/DIOD01OP)

Batch Type #H – Disbursement

#B – Booking Notification

SP – Servicer Refund

Field #	Start Position	End Position	Field Length	Field Name and Description	Export and/or Ack.	Valid Field Content	Justify
1	1	21	21	Loan Identifier Unique Identifier created at the time of origination.	Export & Ack.	Student's Social Security Number: 001010001 – 999999999 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Loan Year: 01 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 – 999	Left
2	22	23	2	Disbursement Number The disbursement number for the current disbursement transaction. (The LOC must receive disbursement #01 first, then subsequent disbursements may be received in any order.)	Export & Ack.	01-20	Right

**Disbursement (Export to Loan Origination Center)
 Disbursement Acknowledgment, Booking Notification, or Servicer
 Refund (Import from Loan Origination Center) (Continued)**

Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack.	Valid Field Content	Justify
3	24	24	1	Disbursement Activity Type of transaction being sent to LOC.	Export & Ack.	D = Actual Disbursement (Batch Type - #H) A = Adjusted Disbursement Amount (Batch Type - #H) Q = Adjusted Disbursement Date (Batch Type - #H) L = Booking Disbursement (Batch Type - #B) M = Booking Adjustment (Batch Type -#B) P = Servicer Refund (Batch Type SP)	Left
4	25	32	8	Transaction Date Date disbursement activity occurred at the school. For a "Q" activity this is the new date. OR For a "L" or "M" activity this is the Booked Date at the LOC. OR For "P" the date Servicing Posted the refund.	Export & Ack.	Format is CCYYMMDD. 19990623 – 20020629	Date

**Disbursement (Export to Loan Origination Center)
 Disbursement Acknowledgment, Booking Notification, or Servicer
 Refund (Import from Loan Origination Center) (Continued)**

Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack.	Valid Field Content	Justify
5	33	34	2	Disbursement Sequence Number The sequence number that determines the order in which this disbursement activity transaction is processed for a specific disbursement.	Export & Ack.	01–99 Disbursement sequence numbers must be sequential and follow in order. Must be positive numeric. Disbursement Activity P = Blank	Right
6	35	39	5	Disbursement Actual Gross Amount The actual gross amount (in dollars) of the disbursement.	Export & Ack.	Numeric > 0 Disbursement Activity Q, L, M, P = Blank	Right
7	40	44	5	Disbursement Actual Loan Fee Amount The actual loan fee (in dollars) associated with the disbursement.	Export & Ack.	Numeric > 0 Disbursement Activity Q, L, M, P = Blank	Right
8	45	49	5	Disbursement Actual Net Amount The actual net amount (in dollars) of the disbursement.	Export & Ack.	Numeric > 0 Disbursement Activity Q, L, M, P = Blank	Right

**Disbursement (Export to Loan Origination Center)
 Disbursement Acknowledgment, Booking Notification, or Servicer
 Refund (Import from Loan Origination Center) (Continued)**

Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack.	Valid Field Content	Justify
9	50	55	6	Disbursement Actual Net Adjustment Amount The actual net amount (in dollars) of the adjustment to the disbursement.	Export & Ack.	-99999 to 099999 Disbursement Activity Q, L, M, P = Blank	Right
10	56	63	8	User Identifier Create Identifier of user who created the record.	Export & Ack.	0-9 Uppercase A-Z . (Period) ' (Apostrophe) - (Dash) # (Number) @ (At) % (Percent or care of) 	Left
11	64	86	23	Disbursement Batch Number The Batch Number of the Disbursement Batch.	Export & Ack.	Batch Type = #H, #B, or SP Cycle Indicator = 1 (for 00-01) School Code = X00000 - X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
12	87	92	6	School Code Direct Loan School Code. Also identifies school originating loan record.	Export & Ack.	X00000 - X99999 where X = G or E	Left

**Disbursement (Export to Loan Origination Center)
Disbursement Acknowledgment, Booking Notification, or Servicer
Refund (Import from Loan Origination Center) (Continued)**

Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack.	Valid Field Content	Justify
13	93	93	1	School Code Status Status of school code at LOC.	Ack.	I = Invalid school code Blank = Accepted Disbursement Activity Q, L, M, P = Blank	Left
14	94	94	1	Loan Identifier Status Status of Loan Identifier.	Ack.	I = Invalid Loan Identifier N = Loan Identifier not on file Blank = Accepted Disbursement Activity Q, L, M, P = Blank	Left
15	95	95	1	Disbursement Number Status Status of disbursement number sent from LOC.	Ack.	I = Invalid Disbursement Number N = Disbursement number already received Blank = Accepted Disbursement Activity Q, L, M, P = Blank	Left
16	96	105	10	Disbursement Activity Taken Status (Multiple Reject Codes) Status of disbursement activity at the LOC.	Ack.	Blank = Accepted For all others, see Disbursement Reject Code Table. Disbursement Activity Q, L, M, P = Blank	Left
17	106	106	1	Transaction Date Status Status of date disbursement record at LOC.	Ack.	I = Invalid date Blank = Accepted Disbursement Activity Q, L, M, P = Blank	Left
18	107	107	1	Sequence Number Status The status of the sequence number with the LOC.	Ack.	I = Invalid sequence number N = Sequence number already received Blank = Accepted Disbursement Activity Q, L, M, P = Blank	Left

**Disbursement (Export to Loan Origination Center)
Disbursement Acknowledgment, Booking Notification, or Servicer
Refund (Import from Loan Origination Center) (Continued)**

Field #	Start Position	End Position	Field Length	Field Name and Description	Export or Ack.	Valid Field Content	Justify
19	108	112	5	Disbursement Actual Gross - LOC The LOC calculated actual gross amount (in dollars) of the disbursement.	Ack.	Numeric > 0 Blank if LOC record matches the school's. Disbursement Activity Q, L, M, P = Blank	Right
20	113	117	5	Disbursement Actual Loan Fee Amount – LOC The LOC calculated actual loan fee amount (in dollars).	Ack.	Numeric > 0 Blank if LOC record matches the school's. Disbursement Activity Q, L, M, P = Blank	Right
21	118	122	5	Disbursement Actual Net Amount - LOC The LOC calculated actual net amount (in dollars) of the disbursement.	Ack.	Numeric > 0 Blank if LOC record matches the school's. Disbursement Activity Q, L, M, P = Blank	Right
22	123	128	6	Disbursement Actual Net Adjustment - LOC The LOC calculated actual net adjustment amount (in dollars) of the disbursement. OR Servicer Refund Amount Amount of payment refund sent to Servicing	Ack.	-99999 to 099999 Blank if LOC record matches the school's. Disbursement Activity Q, L, M = Blank For Disbursement Activity "P," a negative amount indicates a refund. A positive amount indicates a reversal of the refund (i.e., bounced check).	Right

School Reconciliation

Direct Loan School Account Statement (Import from Loan Origination Center)

This file contains a detail record containing the information that is to be received from the LOC. The data is presented in three sections: Cash Summary, Cash Detail, and Loan Detail.

For Cash Receipts (drawdowns) and Excess Cash, the Grant Administration and Payment System (GAPS) is accepting pennies. However, these amounts are truncated on the DLSAS.

Part I – Cash Summary Section (Record Type “T”)

(DSAS010P)
Batch Type AS

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	1	1	Statement Record Type Code which identifies the type of records in the batch.	T = Cash Summary	Left
2	2	24	23	School Account Statement Batch ID The batch identifier for this file.	Batch Type = AS Cycle Indicator = 1 (for 00-01) School Code = X00000 – X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
3	25	30	6	School Code Direct Loan School code. Also, identifies school originating loan record.	X00000 – X99999 where X = G or E	Left

Part I – Cash Summary Section (Record Type “T”) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
4	31	38	8	End Date The date representing the end of the current statement period. This account statement represents activity up to and through this date only. Must be the calendar month end for unbooked records; includes year to the end of current statement period transactions.	Format is CCYYMMDD. 19000101 – 20991231	Date
5	39	40	2	Filler	For ED use only.	Left
6	41	48	8	Process Date Date Processed at LOC.	Format is CCYYMMDD. 19000101 – 20991231	Date
7	49	59	11	Beginning Cash Balance This is the LOC's beginning balance for this report. This field also represents the last month's ending balance. It is all booked activity up to and through the prior month's end date.	-9999999999 to 09999999999	Right

Part I – Cash Summary Section (Record Type “T”) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
8	60	70	11	Cash Receipts Total receipts of cash for the period. This is the sum of all cash receipts (drawdowns) transactions for the current month and corrections to drawdowns processed during current month.	-9999999999 to 099999999999 If no activity zero filled.	Right

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Part I – Cash Summary Section (Record Type “T”) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
12	104	114	11	Net Booked Adjustments This is the sum of all actual disbursement adjustments that the LOC booked during the current month.	-9999999999 to 09999999999 If no activity, zero filled. (-) indicates a downward adjustment (+) indicates an upward adjustment	Right
13	115	125	11	Total Booked Loan Detail Sum of Net Book Disbursements and Net Booked Adjustments.	-9999999999 to 09999999999 If no activity, zero filled.	Right
14	126	136	11	Ending Cash Balance Ending Cash balance at LOC	-9999999999 to 09999999999	Right
15	137	147	11	Net Unbooked Disbursements Actual This is the sum of all actual net disbursements at the LOC that are unbooked year to the end of current statement period.	-9999999999 to 09999999999 If no activity, zero filled.	Right
16	148	158	11	Net Unbooked Adjustments This is the sum of all actual net disbursement adjustments at the LOC that are unbooked year to the end of current statement period.	-9999999999 to 09999999999 If no activity, zero filled. (-) indicates a downward adjustment (+) indicates an upward adjustment	Right

Part I – Cash Summary Section (Record Type “T”) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
17	159	169	11	Total Unbooked Loan Detail This is the sum value of all Unbooked disbursements on file at the LOC, cycle to date, at the end of the current month.	-9999999999 to 09999999999 If no activity, zero filled.	Right
18	170	180	11	Adjusted Ending Cash Balance This is the current month's unbooked amount applied to the ending balance.	-9999999999 to 09999999999 If no activity, zero filled.	Left
19	181	214	34	Filler	For ED Use Only.	Left
20	215	220	6	Record Count Sequence # Record count for each record in the DLSAS file.	000001-999999	Right
		Total Bytes	220			

Part II – Cash Detail Section (Record Type “D”)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	1	1	Statement Record Type Code which identifies the type of records in the batch.	D = Cash Detail	Left
2	2	24	23	School Account Statement Batch ID The batch identifier for this file.	Batch Type = AS Cycle Indicator = 1 (for 00-01) School Code = X00000 – X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
3	25	30	6	School Code Direct Loan School Code. Also, identifies school originating loan record.	X00000 – X99999 where X = G or E	Left
4	31	35	5	Transaction Sequence Number Identifies the number of cash transactions (cash receipts and return of excess cash) entered in a single day for a particular Direct Loan School Code.	Numeric > 0	Right

Part II – Cash Detail Section (Record Type “D”) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
5	36	43	8	End Date The date representing the end of the current statement period. This account statement represents activity up to and through this date only. Must be the calendar month end for unbooked records; includes year to the end of current statement period transactions.	Format is CCYYMMDD. 19000101 – 20991231	Date
6	44	51	8	Process Date Date Processed at LOC.	Format is CCYYMMDD. 19000101 – 20991231	Date
7	52	52	1	Transaction Type – Cash Type of Cash Transaction	R = Cash Receipts X = Returns of Excess Cash	Left
8	53	60	8	Transaction Date Date activity occurred.	Format is CCYYMMDD. 19990623 – 20020630	Date
9	61	72	12	Check Number (if available at LOC) Check Number returned by the school on a check for return of excess cash.	Numeric ≥ 0 Can be blank.	Right
10	73	83	11	Transaction Amount The LOC amount of the cash receipt or return of excess cash transaction.	-9999999999 to 09999999999 Cannot be blank; can be zero filled.	Right

Part II – Cash Detail Section (Record Type “D”) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
11	84	96	13	GAPS Control Number Code received from GAPS for cash receipts only.	Numeric > 0 Can be blank.	Right
12	97	214	118	Filler	For ED use only.	Left
13	215	220	6	Record Count Sequence # Record counter for each record in the DLSAS file.	000001 – 999999	Right
		Total Bytes	220			

For Cash Receipts (drawdowns) and Excess Cash, the GAPS system is accepting pennies. However, these amounts are truncated on the DLSAS.

Part III – Loan Detail Section (Record Type “L”)

Note: This section is optional. If you choose **not** to receive this section, please contact the LOC.

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	1	1	Statement Record Type Code which identifies the type of records in the batch.	L = Loan Detail	Left
2	2	24	23	School Account Statement Batch ID The batch identifier for this file.	Batch Type = AS Cycle Indicator = 1 (for 00-01) School Code = X00000 – X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
3	25	30	6	School Code Direct Loan School code. Also, identifies school originating loan record.	X00000 – X99999 where X = G or E	Left
4	31	38	8	End Date The date representing the end of the current statement period. This account statement represents activity up to and through this date only. Must be the calendar month end for unbooked records; includes year to end of the current statement period transactions.	Format is CCYYMMDD. 19000101 – 20991231	Date
5	39	46	8	Process Date Date Processed at LOC.	Format is CCYYMMDD. 19000101 – 20991231	Date

Part III – Loan Detail Section (Record Type “L”) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
6	47	67	21	Loan Identifier Unique Identifier created at the time of origination.	Student's Social Security Number: 001010001 – 999999999 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Loan Year: 01 School Code: X00000 – X99999 where X = G or E Loan Sequence Number: 001 – 999	Left
7	68	68	1	Filler	For ED use only.	Left
8	69	70	2	Disbursement Number The disbursement number for the current disbursement transaction.	01–20	Right
9	71	71	1	Filler	For ED use only.	Left
10	72	72	1	Transaction Type – Disbursement Transaction Type recorded at LOC.	A = Adjusted Disbursement Amount D = Disbursement Transactions for Adjusted Disbursement Date (Q-transaction type) are NOT indicated on the DLSAS.	Left
11	73	73	1	Filler	For ED use only.	Left
12	74	81	8	Transaction Date Date activity occurred.	Format is CCYYMMDD. 19990623 – 20020630	Date
13	82	82	1	Filler	For ED use only.	Left
14	83	84	2	Disbursement Sequence Number The sequence number that determines the order in which the disbursements are processed.	01-99 Can be blank.	Right

Part III – Loan Detail Section (Record Type “L”) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
15	85	106	22	Filler	For ED use only.	Left
16	107	111	5	Disbursement Actual Gross – LOC The LOC calculated actual gross amount (in dollars) of the disbursement.	Numeric > 0	Right
17	112	116	5	Disbursement Actual Loan Fee Amount – LOC The LOC calculated actual loan fee amount (in dollars).	Numeric > 0	Right
18	117	121	5	Disbursement Actual Net Amount – LOC The LOC calculated actual net amount (in dollars) of the disbursement.	Numeric > 0	Right
19	122	127	6	Disbursement Actual Net Adjustment – LOC The LOC calculated actual net adjustment amount (in dollars) of the disbursement.	-99999 to 099999 Can be blank.	Right
20	128	128	1	Booked Status Booked status of record at the LOC.	A = Booked R = Unbooked	Left

Part III – Loan Detail Section (Record Type “L”) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
21	129	136	8	Disbursement Booked Date at the LOC Date the individual disbursement booked at the LOC.	Format is CCYYMMDD. 19000101 – 20991231	Date
22	137	214	78	Filler	For ED use only.	Left
23	215	220	6	Record Count Sequence # Record counter for each record in the DLSAS file.	000001 – 999999	Right
		Total Bytes	220			

Optional Loan Detail Exception File (Export to Loan Origination Center)

(DERC01IN)

Batch Type #L (Optional)

Note: At the option of the school, this file may be sent to the LOC to review the school's Loan Detail records. The LOC returns a preformatted report with exception records where the LOC data does not match the school's data. If sending in Booked Records, you will receive ED0101OP. If sending in Unbooked Records, you will receive ED0201OP.

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	1	1	Statement Record Type Code which identifies the type of records in the batch.	L = Loan Detail	Left
2	2	24	23	School Account Statement Batch ID The batch identifier for this file.	Batch Type = AS Cycle Indicator = 1 (for 00-01) School Code = X00000 - X99999 where X = G or E Date Batch Created = CCYYMMDD Time Batch Created = HHMMSS	Left
3	25	30	6	School Code Direct Loan School Code. Also, identifies school originating loan record.	X00000 - X99999 where X = G or E	Left

Optional Loan Detail Exception File (Export to Loan Origination Center) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
4	31	38	8	End Date The date representing the end of the current statement period. This account statement represents activity up to and through this date only. Must be the calendar month end for unbooked records; includes year-to-date transactions.	Format is CCYYMMDD. 19000101 - 20991231	Date
5	39	46	8	Filler	For ED use only.	Left
6	47	67	21	Loan Identifier Unique Identifier created at the time of origination.	Student's Social Security Number: 001010001 – 999999999 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Loan Year: 01 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 – 999	Left
7	68	68	1	Filler	For ED use only.	Left
8	69	70	2	Disbursement Number The disbursement number for the current disbursement transaction.	01 - 20	Right

Optional Loan Detail Exception File (Export to Loan Origination Center) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
9	71	71	1	Filler	For ED use only.	Left
10	72	72	1	Transaction Type – Disbursement Transaction Type recorded at LOC.	A = Adjusted Disbursement Amount D = Disbursement Transactions for Activity type Q, L, M, and P are NOT indicated on the DLSAS.	Left
11	73	73	1	Filler	For ED use only.	Left
12	74	81	8	Transaction Date Date activity occurred.	Format is CCYYMMDD. 19990623 – 20020630	Date
13	82	82	1	Filler	For ED use only.	Left
14	83	84	2	Disbursement Sequence Number The sequence number that determines the order in which this disbursement activity transaction is processed for a specific disbursement.	01 – 99 Can be blank.	Right
15	85	85	1	Filler	For ED use only.	Left
16	86	90	5	Disbursement Actual Gross Amount The actual gross amount (in dollars) of the disbursement.	Numeric > 0	Right

Optional Loan Detail Exception File (Export to Loan Origination Center) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
17	91	95	5	Disbursement Actual Loan Fee Amount The actual loan fee (in dollars) associated with the disbursement.	Numeric > 0	Right
18	96	100	5	Disbursement Actual Net Amount The actual net amount (in dollars) of the disbursement.	Numeric > 0	Right
19	101	106	6	Disbursement Actual Net Adjustment Amount The actual net amount (in dollars) of the adjustment to the disbursement.	-99999 to 999999	Right
20	107	127	21	Filler	For ED use only.	Left
21	128	128	1	Booked Status Booked status of record at the LOC.	A = Booked R = Unbooked	Left
22	129	136	8	Booked Status Date Date the individual disbursement was booked at LOC.	Format is CCYYMMDD. 19000101 – 20991231	Date

Optional Loan Detail Exception File (Export to Loan Origination Center) (Continued)

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
23	137	214	78	Filler	For ED use only.	Left
24	215	220	6	Record Count Sequence # Record counter for each record in the DLSAS file.	000001 – 999999	Right
		Total Bytes	220			

Loan Servicer Record

(DISV01OP)
Batch Type SV

The following layout is the file a school receives on a regular basis from the LOC. It reports the location of the loan servicer by a servicer code number that has been assigned to each booked loan.

Field #	Start Position	End Position	Field Length	Field Name and Description	Valid Field Content	Justify
1	1	21	21	Loan Identifier Unique Identifier created at the time of origination.	Student's Social Security Number: 001010001 - 999999999 Loan Type: S = Subsidized U = Unsubsidized P = PLUS Loan Year: 01 School Code: X00000 - X99999 where X = G or E Loan Sequence Number: 001 – 999	Left
2	22	27	6	Servicer Code Code reflects the location of the Loan Servicer assigned to the booked loan.	Alphanumeric (currently only "SV0101" is being used)	Right
3	28	80	53	Filler	For ED use only.	Left
		Total Bytes	80			

State/Country/Jurisdiction Codes

State/Country/Jurisdiction	Code	State/Country/Jurisdiction	Code
Alabama	AL	Nebraska	NE
Alaska	AK	Nevada	NV
American Samoa	AS	New Hampshire	NH
Arizona	AZ	New Jersey	NJ
Arkansas	AR	New Mexico	NM
California	CA	New York	NY
Canada	CN	North Carolina	NC
Colorado	CO	North Dakota	ND
Connecticut	CT	Northern Mariana Islands	MP
Delaware	DE	Ohio	OH
District of Columbia	DC	Oklahoma	OK
Federated States of Micronesia	FM	Oregon	OR
Florida	FL	Palau	PW
Georgia	GA	Pennsylvania	PA
Guam	GU	Puerto Rico	PR
Hawaii	HI	Rhode Island	RI
Idaho	ID	South Carolina	SC
Illinois	IL	South Dakota	SD
Indiana	IN	Tennessee	TN
Iowa	IA	Texas	TX
Kansas	KS	Utah	UT
Kentucky	KY	Vermont	VT
Louisiana	LA	Virginia	VA
Maine	ME	Virgin Islands	VI
Marshall Islands	MH	Washington	WA
Maryland	MD	West Virginia	WV
Massachusetts	MA	Wisconsin	WI
Mexico	MX	Wyoming	WY
Michigan	MI	Military Location Code AA (Asia)	AA
Minnesota	MN	Military Location Code AE (Europe)	AE
Mississippi	MS	Military Location Code AP (Pacific)	AP
Missouri	MO	Foreign Address	FC
Montana	MT		